

Questions? Call 612-521-8225 or email: MinneapolisES@psav.com

Fax order to: 612-521-7995

CUSTOMER INFORMATION

Event Name: _____	Show Dates: _____
Event Venue: _____	Alternate Venue (if applicable): _____
Location: _____	Booth/Group Name: _____ Booth or Room #: _____
Company: _____	On-site Contact: _____
Address: _____	On-site Cell: _____
City: _____ State & Zip: _____	Delivery Preference: (someone MUST be present for delivery)
Ordered By: _____ Fax: _____	Delivery Date: _____ Pickup Date: _____
Phone: _____ Email: _____	Time: _____ Time: _____

Equipment	Call for Items not listed on this form	Qty	1 Day	2 Days	3 Days	Total
LCD / Plasma Monitors - Includes Speakers						
Circle One						
32" Flat Panel Video and Data Monitor (16:9)	Dual Post Stand Tabletop		\$200.00	\$275.00	\$350.00	
46" LCD Video and Data Monitor: (16:9)	Dual Post Stand Tabletop		\$300.00	\$400.00	\$500.00	
70" LED Video and Data Monitor: (16:9)	Dual Post Stand Tabletop		\$650.00	\$750.00	\$850.00	
Chrome Floor Stand (<i>For use with PSAV 32" - 50" Plasma & LCD only</i>)			\$75.00	\$100.00	\$125.00	

Computer ONLY Monitors - Speakers not included						
17" LCD Flat Panel Computer Monitor (4:3)	Tabletop only		\$75.00	\$100.00	\$125.00	
22" LCD Flat Panel Computer Monitor (16:9)	Tabletop only		\$100.00	\$125.00	\$150.00	

Important: What source will be used with the monitor? DVD Player or Laptop Computer

MAC USERS: PSAV does not supply conversion video adaptor (dongle). Please be sure to bring your own.


Audio	Circle One	Qty	1 Day	2 Days	3 Days	Total
Wired Microphone	Handheld Lavalieri		\$25.00	\$30.00	\$35.00	
UHF Wireless Microphone	Headset Handheld Lavalieri		\$110.00	\$160.00	\$210.00	
Individual Small Powered Speaker with stand			\$80.00	\$110.00	\$175.00	
Sound System with (2) speakers (2) stands			\$250.00	\$350.00	\$450.00	
4 Channel Audio Mixer			\$25.00	\$30.00	\$35.00	

Miscellaneous						
54" Rolling Cart w/ Black Skirt			\$30.00	\$40.00	\$50.00	
LCD Projector (3000 Lumens) with tripod screen			\$300.00	\$400.00	\$500.00	
DLP Projector (5000 Lumens) with tripod screen			\$425.00	\$525.00	\$625.00	
DVD Player (US compatible only)			\$75.00	\$100.00	\$150.00	

Terms & Conditions Address all payments to PSAV **Paying by Check?** Please allow PSAV to confirm total **PRIOR** to **SENDING** check

A confirmation email will be sent upon receipt of your order.	Rental Total	
Cancellations: Received within 48 hours of the Show Start Date are subject to 50% of the order total. Those received the day of scheduled delivery or "no-shows" are subject to the full amount.	\$100.00	
Sales taxes are estimated and are due on all equipment and labor where applicable. The prevailing sales tax rate at the time the customer's credit card is charged will be applied.	Delivery & Pickup Labor	
PSAV can not guarantee specific delivery times due to possible decorator/builder delays.	Sub Total	
PSAV will NOT deliver equipment to an unattended booth. An authorized representative must sign for all equipment.	7.775%	
Tax Exempt Status: If you are exempt from payment of sales tax, we require an exemption certificate for the state in which the event is held.	Sales Tax	
	Rental Total & Del/PU Labor	
	Grand Total	

CREDIT CARD INFORMATION circle one    Mail order with Payment to: **PSAV**

Name on Card: _____	Company: _____	5th Avenue NW New Brighton, MN. 55112 Email to: MinneapolisES@psav.com Fax to: 612-521-7995 (<i>credit card orders only</i>) 
Card Number: _____	Exp. Date: _____	
Billing Address: _____	Security Code: _____	
City: _____	State/Zip: _____	
Card Holder Signature: _____	Phone Number: _____	